



廈門大學

Guideline on Course Selection (For Foreign Postgraduates)



Graduate School

Spring Semester of 2016-2017

TABLE OF CONTENTS

SCHEDULE:	1
IMPORTANT NOTES	1
COURSE INTRODUCTION	3
GRADUATE SCHOOL GENERAL COURSES TIMETABLE	12

Schedule:

Period 1: 15th January to 12th February

Period 2: 13th February to 16th February

Period 3: 17th February to 19th February

courses withdrawal deadline: 24th February

Important notes

1. Postgraduate students (including exchange students and scholars) can register for their desired courses via the on-line course registration system during the course registration periods.
2. There are two times for course selection in each academic year, one in late August/early September (Autumn Semester) and the other in January/February (Spring Semester). The actual dates vary from year to year depending on the academic calendar.
3. Curriculum schedule of the English taught programs can be downloaded from the Graduate School homepage <http://gs.xmu.edu.cn/en/>.
4. Students are strongly encouraged to consult their supervisors or program secretary/coordinator the courses they should be required to take before starting to register for courses.
5. Preparation for Course Selection
 - a) Read the regulations.
 - b) Check the study schedule of your program.
 - c) Check the teaching timetable.
 - d) Check the course selection schedule and confirm whether selection of courses is required by your program.

6. Students can sign up for courses during the course registration periods or withdraw the selected courses before the course withdrawal deadline. The course withdrawal deadline is normally one week after the course selection period (please refer to the schedule of the relevant semester). After the course withdrawal period, students will not be allowed to drop any courses.
7. Students who fail to complete the entire lessons or to participate in course work and examinations will receive zero score for that course.
8. Please be reminded that the course selection system may get “crowded” when the deadline is near. Therefore, students are suggested to sign up for or withdraw from any course as early as possible.

Course Introduction

Postgraduate courses are generally divided into three categories: general courses, required courses and optional courses. General courses are offered by the graduate school.

Below is the introduction of general courses and English-taught courses:

General compulsory Courses

There are two required General Course modules:

1. Chinese Language

- 高级汉语 (Taught in Chinese) or
- Rudiments of Chinese Language (Taught in English)
- Elementary Chinese Reading and Writing (Taught in English)

2. Introduction to China

- 中国概况 (Taught in Chinese) or
- Selected Issues on China (Taught in English)

Teaching Language	Targeted students	Course 1	Course 2
English-taught Program	PhD candidate	Rudiments of Chinese Language (Siming Campus)	Selected Issues on China
	Postgraduate	Elementary Chinese Reading and Writing (Xiang'an Campus)	
Chinese-taught Program	PhD candidate	高级汉语	中国概况
	postgraduate		

The specific time/place/classroom/teachers and other information of these courses are available in the on-line course registration system.

Exemption from the General Courses

Course Title	Eligibility (You are allowed to apply for courses exemption if you meet one of the following requirements)
Rudiments of Chinese Language	<ol style="list-style-type: none"> 1. Obtained at least 240 points in new HSK 3 or above 2. Studied Chinese language courses in any Chinese university for at least 70 class hours, and scored 70 points or above 3. Studied Chinese language courses in any overseas university for at least 130 class hours and scored 70 points or above 4. Majored in Chinese or relevant programs 5. Graduated and obtained a bachelor's degree or master's degree in China
高级汉语	<ol style="list-style-type: none"> 1. Obtained at least 210 in new HSK5 or above 2. Majored in Chinese or relevant courses in any Chinese or overseas university during undergraduate or postgraduate study 3. Graduated and obtained a bachelor's degree or master's degree in China
Selected Issues on China	<ol style="list-style-type: none"> 1. Majored in Chinese or relevant programs 2. Obtained a bachelor's degree or master's degree in China
中国概况	<ol style="list-style-type: none"> 1. Majored in Chinese or relevant programs 2. Graduated and obtained a bachelor's degree or master's degree in China

Students who would like to apply for course exemption should submit their applications within the first three weeks from the beginning

of every semester. Any application received after the due date will not be processed. The application documents include an “Application for Courses Exemption” form completed by the applicant and any supporting documents. Being approved by the applicant’s enrolled school/institute, which means getting the administrative director’s signature on the application form, the applicant should then submit the application form and supporting documents (original and duplicated copies), e.g., transcripts and certificates to Graduate School for a final review.

English-taught courses

The English-taught courses cover a number of professional fields, mainly offered by international graduate programs. In this semester, it includes a total of 16 professional international projects as follows:

No.	Programmes	Colleges/Schools
1	Chinese Philosophy	School of Humanities
2	Civil and Commercial Law	School of Law
3	International Relations	College of International Relations
4	International Trade	School of Economics
5	Marine Affairs	Coastal and Ocean Management Institute
6	Chemical Engineering	College of Chemistry and Chemical Engineering
7	Physical Chemistry	
8	Computer Technology	School of Information Science and Technology
9	Finance	Wang Yanan Institute for Studies in Economics
10	Financial Engineering	
11	Western Economics	

No.	Programmes	Colleges/Schools
12	Quantitative Economics	
13	Management Economics	
14	Finance	Institute for Financial & Accounting Studies
15	Accounting	
16	School of Management	OneMBA

Most of the courses are open for all postgraduates and PhD candidates. Students could select cross-faculty electives according to their own academic needs. The specific time/place/classroom/teachers and other information of each course are available in the online course registration system.

How to use the online course selection system?

The following is a step-by-step guide for selecting the courses on-line:

Step 1 – Log-in:

Students should access the system via System Portal. Please visit <http://gs.xmu.edu.cn/EN/> to enter the course selection portal.

The screenshot displays the Xiamen University Graduate School website. At the top left is the university's logo and the text "XIAMEN UNIVERSITY GRADUATE SCHOOL". On the top right, there is a search bar with a magnifying glass icon and a "GO" button, along with the text "Home / Chinese".

The main content area features a "Science" banner with a blue background. The text in the banner reads: "海洋与地球学院博士生张亚群、硕士生林凌霄、博士生王路、生命科学学院博士生蔡梅春、环境与生态学院博士生石新国参与的研究工作，以题为《The Symbiodinium kawagutiigenome illuminates dinoflagellate gene expression and coral symbiosis》的研究论文发表在Science杂志上。" To the right of the text is an image of coral with the label "虫黄藻".

Below the banner is a grid of navigation and news items:

- About Us**: Includes an image of a building.
- Instructions**: Includes an image of a traditional building.
- Admissions**: Includes an image of a statue.
- News**: Includes an image of glasses.
- Quick Links**: Includes an image of a pencil.
- News and Announcement**: A central section with a "More" link. It contains several news items, including: "[Xiamen University in the media] Guangming Daily Publishing the A news report entitled Xiamen University: Setting Regulated and Scientific Education Mechanism for Graduates, which covers the successful methods and experiences in"; "Executive Dean Tao Tao Being Reward the Outstanding Award by Chinese Society of Academic Degrees and Graduate"; "Prof. Tao Tao, the executive dean of graduate school in Xiamen University, has received the award thanks to his endeavor to improve the quality of graduate education in Xiamen University, participation in regulating national academic degrees and graduate education policies, and research in"; "Seminar of Arts and Science Works of China Academic Degrees and"; "A Grand Opening Ceremony Held for the Graduate Students of the Year"; and "President Zhu Chongshi's speech in the opening ceremony for 2015".
- International Partners**: Includes an image of people in a meeting.
- Brochures**: Includes an image of books.
- Log on**: A button with a red border and an image of hands typing on a keyboard.
- Dean's Email**: Includes an image of a red mailbox.
- Xiang'an Campus**: Includes an image of a large building.



System Portal for International Postgraduate Students

Student ID:

Password:

LOGIN

NOTICE

1. We recommend the use of Microsoft Internet Explorer version 5.0 or higher to login the system.
2. The initial password is your student ID. **Please modify your password after login.**
3. Remember to logout: It's important to **logout** or close all your web browser windows when you finish using system services.
4. For more information, please contact with us, Tel: +86 (0)592-2181463, Email: yanyi@xmu.edu.cn

The initial password is your student ID. Find the modify password button to modify your password after login.

Find the “sign up for courses” button under the curriculum folder.

Information Service

Student Information

Curriculum

Sign up for Courses

User Setting

Notice

Modules of "Sign up for Courses" and "User Setting" are available.
The other modules of the system are being tested, will be also available soon.

Name	MALI SUK	Student ID.	12920121154114
Passport No.	M6100857	Gender	Female
College / School	School of Law	Department	Program of International Master in School of law
Field of Study	Civil Law and Commercial Law	Program	Master
Grade	2012	Length of Programme	2 Years

Information Service

Student Information

Curriculum

Sign up for Courses

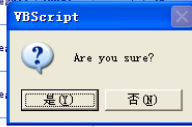
User Setting

Sign up for Courses

Current Semester

No records!

Course	Class No.	Weeks	Course Type	Credit/Hours	Time	Place			
Selected Issues on China 英文项目外籍生公共学位课	1	2~16	General Degree Course	2 / 36	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	0/1/120	[detail]	
Effective Presentation Skills	1	2~16	General Degree Course	2 / 36	Every Monday 1-2 class	Jimei 1 Building 103	0/8/35	[detail]	
Effective Presentation Skills	2	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Jimei 1 Building 103	0/10/35	[detail]	
Effective Presentation Skills	3	2~16	General Degree Course	2 / 36	Every Tuesday 1-2 class	Jimei 1 Building 103	0/7/35	[detail]	
Effective Writing Skills	1	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Jimei 1 Building 101	0/9/35	[detail]	
Effective Writing Skills	2	2~16	General Degree Course	2 / 36	Every Wednesday 7-8 class	Jimei 1 Building 101	0/14/35	[detail]	
English Language and Culture Study	1	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Building 1 of Xiang'an Campus B207	0/20/35	[detail]	
English Language and Culture Study	2	2~16	General Degree Course	2 / 36	Every Monday 5-6 class	Building 1 of Xiang'an Campus B207	0/2/35	[detail]	
English Language and Culture Study	3	2~16	General Degree Course	2 / 36	Every Monday 7-8 class	Building 1 of Xiang'an Campus B206	0/7/35	[detail]	
English Language and Culture Study	4	2~16	General Degree Course	2 / 36	Every Wednesday 3-4 class	Building 1 of Xiang'an Campus B207	0/3/35	[detail]	
English Language and Culture Study	5	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Building 1 of Xiang'an Campus B207	0/5/35	[detail]	



Go back to the “sign up for a course” page to check if the chosen course is on your course list.

Information Service
Sign up for Courses Return

Student Information
General Course All Doctoral Courses Master Courses Search

Curriculum
Sign up for Courses Sign up for Courses

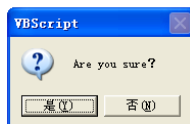
User Setting

Course	Class No.	Weeks	Course Type	Credit/Hours	Time	Place			
Effective Presentation Skills	1	2~16	General Degree Course	2 / 36	Every Monday 1-2 class	Jimei 1 Building 103	0/8/35	[detail]	
Effective Presentation Skills	2	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Jimei 1 Building 103	0/10/35	[detail]	
Effective Presentation Skills	3	2~16	General Degree Course	2 / 36	Every Tuesday 1-2 class	Jimei 1 Building 103	0/7/35	[detail]	
Effective Writing Skills	1	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Jimei 1 Building 101	0/9/35	[detail]	
Effective Writing Skills	2	2~16	General Degree Course	2 / 36	Every Wednesday 7-8 class	Jimei 1 Building 101	0/14/35	[detail]	
English Language and Culture Study	1	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Building 1 of Xiang'an Campus B207	0/20/35	[detail]	
English Language and Culture Study	2	2~16	General Degree Course	2 / 36	Every Monday 5-6 class	Building 1 of Xiang'an Campus B207	0/2/35	[detail]	

To drop courses just click the “” button.

Sign up for Courses
Sign up for Courses

Current Semester									
Course	Class No.	Course Type	Credit/Hours	School Department	Weeks	Time	Place		
Selected Issues on China	1 (unsettled)	General Degree Course Master Course	2/36	英文项目外籍生公共学位课	2-16	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	[detail]	



The red word “unsettled” means that the selected course has not been successfully confirmed. If your course selection has been secured,

the “unsettled” in color red will change to “settled” in color green. The course status will be changed after the deadline of each course selection period. Students who do not successfully register in their desired course(s) in the first or second period can choose to sign up for other available course(s) in a subsequent period. Students will not be able to register for courses after the course selection period ends.

Sign up for Courses Sign up for Courses

Current Semester									
Course	Class No.	Course Type	Credit/Hours	School Department	Weeks	Time	Place		
Selected Issues on China	1 (unsettled)	General Degree Course Master Course	2/36	英文项目外籍生公共学位课	2-16	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	[detail]	✘

Sign up for Courses Sign up for Courses

Current Semester									
Course	Class No.	Course Type	Credit/Hours	School Department	Weeks	Time	Place		
Selected Issues on China	1 (Registered)	General Degree Course Master Course	2/36	英文项目外籍生公共学位课	2-16	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	[detail]	✘

Note: The system does not follow a first come first serve rule. The selection outcomes are decided by the system randomly.

Graduate School General Courses Timetable

School	Courses	Instructors	Time	Lecture room	Campus
Graduate School	Intermediate Chinese	Liu Qiang	Every Monday 10:10-11:50	Room 207, Nanqiang2 Bldg.	Siming

* Please select courses in accordance with the campus that you are on.