



廈門大學

# Guideline on Course Selection (For Foreign Postgraduates)



Graduate School

Spring Semester of 2018-2019

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## Schedule:

Period 1: 19<sup>th</sup> January to 10<sup>th</sup> February

Period 2: 11<sup>th</sup> February to 13<sup>th</sup> February

Period 3: 14<sup>th</sup> February to 17<sup>th</sup> February

courses withdrawal deadline: 24<sup>th</sup> February

## Important notes

1. Postgraduate students (including exchange students and scholars) can register for their desired courses via the on-line course registration system during the course registration periods.
2. There are two times for course selection in each academic year, one in late August/early September (Autumn Semester) and the other in January/February (Spring Semester). The actual dates vary from year to year depending on the academic calendar.
3. Curriculum schedule of the English taught programs can be downloaded from the Graduate School homepage <http://gs.xmu.edu.cn/en/>.
4. Students are strongly encouraged to consult their supervisors or program secretary/coordinator the courses they should be required to take before starting to register for courses.
5. Preparation for Course Selection
  - a) Read the regulations.
  - b) Check the study schedule of your program.
  - c) Check the teaching timetable.
  - d) Check the course selection schedule and confirm whether

selection of courses is required by your program.

6. Students can sign up for courses during the course registration periods or withdraw the selected courses before the course withdrawal deadline. The course withdrawal deadline is normally one week after the course selection period (please refer to the schedule of the relevant semester). After the course withdrawal period, students will not be allowed to drop any courses.
7. Students who fail to complete the entire lessons or to participate in course work and examinations will receive zero score for that course.
8. Please be reminded that the course selection system may get “crowded” when the deadline is near. Therefore, students are suggested to sign up for or withdraw from any course as early as possible.

# Notice on the Adjustment of the General Chinese Course for International Students

In order to enhance the Chinese proficiency of international students and to enhance the teaching effect of the general Chinese course at the University, starting from the 2018/19 academic year, unified teaching requirements will be implemented for the general Chinese course of international students in bachelor's and master's degree programs. This arrangement is made in accordance with the *Administrative Provisions on the Recruitment and Cultivation of International Students at Higher Education Institutions* (Decree No. 22), promulgated jointly by the Ministries of Education, Foreign Affairs, and Public Security; it also takes the University's reality into account. Following is the specific arrangement:

## I. Course Setup

“Chinese I” and “Chinese II” are offered as two general courses to international students with different levels of Chinese proficiency. In each course, students will be placed in one of the three classes – beginner, intermediate or advanced. Specifically:

Semester	Autumn	Spring
Course	Chinese I	Chinese II
Category	Compulsory for Chinese-Medium Programs	Compulsory for Chinese-Medium Programs
	Compulsory for English-Medium Programs	Optional for English-Medium Programs
Placement	Chinese I (Beginner)	Chinese II (Beginner)
	Chinese I (Intermediate)	Chinese II (Intermediate)
	Chinese I (Advanced)	Chinese II (Advanced)
Credits	2	2
Hours	64	64

## **II. Course Requirements**

There are different requirements in Chinese language teaching for different categories of international students as provided below:

1. International students in programs of study with English as the medium of instruction are required to complete the “Chinese I” course and pass the course assessment;
2. International students in programs of study with Chinese as the medium of instruction are required to complete the “Chinese I” and “Chinese II” courses and pass the course assessment.

## **III. Placement**

In the autumn semester of each academic year, international students will be placed in a relevant class based on the results of their self-tests and classroom interviews by the course instructor.

1. Student’s Self-Test: During the course selection period of the autumn semester, students will complete a self-administered test in the course selection system and select a class relevant to their level of proficiency based on the test results.
2. Interview by the Course Instructor: When the class meets for the first time, the instructor will test the student’s level of Chinese proficiency, and depending on the result, the instructor may move the student to the most relevant class if the student has selected a class not commensurate with his or her proficiency level.

## **IV. Course Repeat and Exemption**

1. A student who has failed a compulsory course must repeat the course, generally in the next academic year.
2. International students who have passed the new HSK Level 5 test with a total score of 270 or more may apply for exemption from the course.

## **V. Miscellaneous**

1. This notice will take effect from the 2018/19 academic year for all students in bachelor’s and master’s degree programs. For earlier students, these regulations may be referenced.

2. All colleges and schools at the University should incorporate the Chinese course into their respective cultivation schemes for international students. The revised schemes should be submitted to the Graduate School and the Office of Academic Affairs for record.

Graduate School  
Office of Teaching Affairs

July 13, 2018

# Course Introduction

Postgraduate courses are generally divided into three categories: general courses, required courses and optional courses. General courses are offered by the graduate school.

Below is the introduction of general courses and English-taught courses:

## General compulsory Courses

There are three required General Course modules:

### 1. Chinese Language

-Chinese Language I

- Chinese Language II

### 2. Introduction to China

-中国概况 (Taught in Chinese) or

- Selected Issues on China (Taught in English)

### 3. The Spirit of Tan Kah Kee and History of Overseas Chinese

( the Compulsory Courses of Tan Tah Kee Scholarship Recipient )

Teaching Language	Targeted students	Course 1	Course 2	Course 3
program of study with English	PhD candidate	Chinese I		Selected Issues on China
	Postgraduate			
Program of study with Chinese	PhD candidate	Chinese I	Chinese II	中国概况
	postgraduate			

The specific time/place/classroom/teachers and other information of these courses are available in the on-line course registration system.



## Exemption from the General Courses

Course Title	Eligibility (You are allowed to apply for courses exemption if you meet one of the following requirements)
Chinese I Chinese II	1. Obtained at least 270 in new HSK5 or above
Selected Issues on China	1. Majored in Chinese or relevant programs 2. Obtained a bachelor's degree or master's degree in China
中国概况	1. Majored in Chinese or relevant programs 2. Graduated and obtained a bachelor's degree or master's degree in China

Students who would like to apply for course exemption should submit their applications within the first three weeks from the beginning of every semester. Any application received after the due date will not be processed. The application documents include an “Application for Courses Exemption” (Download: <http://gs.xmu.edu.cn/ch/index/show/id/4483.html>) form completed by the applicant and any supporting documents. Being approved by the applicant's enrolled school/institute, which means getting the administrative director's signature on the application form, the applicant should then submit the application form and supporting documents (original and duplicated copies), e.g., transcripts and certificates to Graduate School for a final review.

### English-taught courses

The English-taught courses cover a number of professional fields, mainly offered by international graduate programs. In this semester, it includes a total of 16 professional international projects as follows:

<b>No.</b>	<b>Programmes</b>	<b>Colleges/Schools</b>
<b>1</b>	Chinese Philosophy	School of Humanities
<b>2</b>	Civil and Commercial Law	School of Law
<b>3</b>	International Law	School of Law
<b>4</b>	Fiscal and Tax Law	School of Law
<b>5</b>	International Relations	School of International Relations
<b>6</b>	International Trade	School of Economics
<b>7</b>	Marine Affairs	Coastal and Ocean Management Institute
<b>8</b>	Chemical Engineering	College of Chemistry and Chemical Engineering
<b>9</b>	Physical Chemistry	
<b>10</b>	Computer Technology	School of Information Science and Technology
<b>11</b>	Finance	Wang Yanan Institute for Studies in Economics
<b>12</b>	Financial Engineering	
<b>13</b>	Quantitative Economics	
<b>14</b>	Management Economics	
<b>15</b>	Finance	Institute for Financial & Accounting Studies
<b>16</b>	Accounting	

Most of the courses are open for all postgraduates and PhD candidates. Students could select cross-faculty electives according to their own academic needs. The specific time/place/classroom/teachers and other information of each course are available in the online course registration system.

# How to use the online course selection system?

The following is a step-by-step guide for selecting the courses on-line:

## Step 1 – Log-in:

Students should access the system via System Portal. Please visit <http://gs.xmu.edu.cn/EN/> to enter the course selection portal.

The screenshot shows the homepage of the Xiamen University Graduate School. At the top left is the university's logo and the text "XIAMEN UNIVERSITY GRADUATE SCHOOL". On the top right, there is a search bar with a "GO" button and a link for "Home / Chinese". A large banner features a traditional Chinese painting of two figures, with text on the right: "《织情叙意》", "作者: 张玉惠", "厦门大学艺术学院美术系", "艺术硕士专业学位研究生", "获第十二届全国美术作品展览", "漆画类作品唯一金奖". Below the banner is a navigation menu with "About Us", "Instructions", "Admissions", "News", and "Quick Links". A central "News and Announcement" section includes a "More" link and several news items with accompanying photos. On the right side, there are links for "International Partners", "Brochures", "Login" (highlighted with a red border), "Dean's Email", and "Xiang'an Campus".



## 厦门大学身份认证管理平台 XIAMEN UNIVERSITY AUTHENTICATION SYSTEM

- 2016级新生初始密码为身份证后6位，或在迎新系统修改的密码，你可以2个密码都尝试，密码不能尝试过多，以免被锁。如果还是无法登录，请到各校区一卡通服务网点（思明校区嘉庚主楼一楼学生事务大厅>、总馆二楼服务总台；海韵宿舍区信息工程分馆；翔安校区图书馆二楼总台；漳州校区一卡通中心）进行修改。
- 目前统一身份认证系统正在升级，如果你在本页面可以登录而其他的无法登录，可重新修改密码即可(修改密码请登录 ixmu.edu.cn，右上角“控制面板”的“个人设置”内)。同时绑定自己的安全邮箱使得密码忘记后可通过邮箱取回(绑定邮箱也在“个人设置”内)。安全邮箱应当为不常用的邮箱。

### 帐号登录

用户名/username

密码/password

一周内免登录

登录/Login

[忘记密码？](#) [忘记密码？](#)

The account name is your student ID, and the initial password is the last six letters or numbers of your passport number. If you can't log in, please go to Student e-Card Service Centers to modify your password.

Find the “sign up for courses” button under the curriculum folder.

Information Service

Student Information

Curriculum

Sign up for Courses

User Setting

Notice

Modules of "Sign up for Courses" and "User Setting" are available.  
The other modules of the system are being tested, will be also available soon.

Name	MAIJI SOK	Student ID.	12920121154114
Passport No.	M6100857	Gender	Female
College / School	School of Law	Department	Program of International Master in School of law
Field of Study	Civil Law and Commercial Law	Program	Master
Grade	2012	Length of Programme	2 Years

Information Service

Student Information

Curriculum

Sign up for Courses

User Setting

Sign up for Courses

Current Semester

No records!

On this page, you can see the courses that you have selected and find the courses that are available for selection Click “details” to get more information about the individual course.

Sign up for Courses

General Course [All] Doctoral Courses Graduate Course Search

Course	Class No.	Weeks	Course Type	Credits/Hours	Time	Place			
China's Marxism and Contemporary era 新中国建设(1) 文学院·人文学院·教育研究院 (必修法学专业)	1	2~17	Basic Required Course	2 / 36	Every Thursday 2-4 class session	Nanjing 2 Building 401	0/0/100	[detail]	
China's Marxism and Contemporary era 公共事务管理(1) 法学院·管理科学与工程学院 公共事务管理(1) 法学院·管理科学与工程学院 公共事务管理(1) 法学院·管理科学与工程学院 公共事务管理(1) 法学院·管理科学与工程学院	2	2~17	Basic Required Course	2 / 36	Every Thursday 7-8 class session	Qianxin 2 Building 105	0/1/110	[detail]	
China's Marxism and Contemporary era 经济学院·应用经济学院·中国发展研究中心 经济学院·应用经济学院·中国发展研究中心	3	2~17	Basic Required Course	2 / 36	Every Thursday 9-10 class session	Nanjing 2 Building 401	0/2/110	[detail]	
China's Marxism and Contemporary era 材料学院·化学工程学院·物理与机电工程学院 材料学院·化学工程学院·物理与机电工程学院 材料学院·化学工程学院·物理与机电工程学院	4	2~17	Basic Required Course	2 / 36	Every Thursday 3-4 class session	Jimei 2 Building 104	0/7/120	[detail]	
China's Marxism and Contemporary era 生命科学学院·医学与药理学学院·药学院 生命科学学院·医学与药理学学院·药学院 生命科学学院·医学与药理学学院·药学院	5	2~17	Basic Required Course	2 / 36	Every Thursday 7-8 class session	Building 1 of Xiang'an Campus C205	0/20/120	[detail]	

Use the drop-down list to view courses offered by different schools as illustrated below.

Sign up for Courses

General Course [All] Doctoral Courses Graduate Course Search

Course	Class No.	Weeks	Course Type	Credits/Hours	Time	Place			
China's Marxism and Contemporary era 新中国建设(1) 文学院·人文学院·教育研究院 (必修法学专业)	1	2~17	Basic Required Course	2 / 36	Every Thursday 2-4 class session	Nanjing 2 Building 401	0/0/100	[detail]	
China's Marxism and Contemporary era 公共事务管理(1) 法学院·管理科学与工程学院 公共事务管理(1) 法学院·管理科学与工程学院 公共事务管理(1) 法学院·管理科学与工程学院 公共事务管理(1) 法学院·管理科学与工程学院	2	2~17	Basic Required Course	2 / 36	Every Thursday 7-8 class session	Qianxin 2 Building 105	0/1/110	[detail]	
China's Marxism and Contemporary era 经济学院·应用经济学院·中国发展研究中心 经济学院·应用经济学院·中国发展研究中心	3	2~17	Basic Required Course	2 / 36	Every Thursday 9-10 class session	Nanjing 2 Building 401	0/2/110	[detail]	
China's Marxism and Contemporary era 材料学院·化学工程学院·物理与机电工程学院 材料学院·化学工程学院·物理与机电工程学院 材料学院·化学工程学院·物理与机电工程学院	4	2~17	Basic Required Course	2 / 36	Every Thursday 3-4 class session	Jimei 2 Building 104	0/7/120	[detail]	
China's Marxism and Contemporary era 生命科学学院·医学与药理学学院·药学院 生命科学学院·医学与药理学学院·药学院 生命科学学院·医学与药理学学院·药学院	5	2~17	Basic Required Course	2 / 36	Every Thursday 7-8 class session	Building 1 of Xiang'an Campus C205	0/20/120	[detail]	

Choose "ALL" to search for courses of different type as below.

Sign up for Courses

General Course [All] Doctoral Courses Graduate Course Search

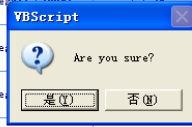
Course	Class No.	Weeks	Course Type	Credits/Hours	Time	Place			
China's Marxism and Contemporary era 新中国建设(1) 文学院·人文学院·教育研究院 (必修法学专业)	1	2~17	Basic Required Course	2 / 36	Every Thursday 2-4 class session	Nanjing 2 Building 401	0/0/100	[detail]	
China's Marxism and Contemporary era 公共事务管理(1) 法学院·管理科学与工程学院 公共事务管理(1) 法学院·管理科学与工程学院 公共事务管理(1) 法学院·管理科学与工程学院 公共事务管理(1) 法学院·管理科学与工程学院	2	2~17	Basic Required Course	2 / 36	Every Thursday 7-8 class session	Qianxin 2 Building 105	0/1/110	[detail]	
China's Marxism and Contemporary era 经济学院·应用经济学院·中国发展研究中心 经济学院·应用经济学院·中国发展研究中心	3	2~17	Basic Required Course	2 / 36	Every Thursday 9-10 class session	Nanjing 2 Building 401	0/2/110	[detail]	
China's Marxism and Contemporary era 材料学院·化学工程学院·物理与机电工程学院 材料学院·化学工程学院·物理与机电工程学院 材料学院·化学工程学院·物理与机电工程学院	4	2~17	Basic Required Course	2 / 36	Every Thursday 3-4 class session	Jimei 2 Building 104	0/7/120	[detail]	
China's Marxism and Contemporary era 生命科学学院·医学与药理学学院·药学院 生命科学学院·医学与药理学学院·药学院 生命科学学院·医学与药理学学院·药学院	5	2~17	Basic Required Course	2 / 36	Every Thursday 7-8 class session	Building 1 of Xiang'an Campus C205	0/20/120	[detail]	

Click button to sign up for a course.

Course	Class No.	Weeks	Course Type	Credit/Hours	Time	Place			
Selected Issues on China 英文项目外籍生公共学位课	1	2~16	General Degree Course	2 / 36	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	0/1/120	[detail]	
Effective Presentation Skills	1	2~16	General Degree Course	2 / 36	Every Monday 1-2 class	Jimei 1 Building 103	0/8/35	[detail]	
Effective Presentation Skills	2	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Jimei 1 Building 103	0/10/35	[detail]	
Effective Presentation Skills	3	2~16	General Degree Course	2 / 36	Every Tuesday 1-2 class	Jimei 1 Building 103	0/7/35	[detail]	
Effective Writing Skills	1	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Jimei 1 Building 101	0/9/35	[detail]	

Click "YES" to confirm your course selection

Course	Class No.	Weeks	Course Type	Credit/Hours	Time	Place			
Selected Issues on China 英文项目外籍生公共学位课	1	2~16	General Degree Course	2 / 36	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	0/1/120	[detail]	
Effective Presentation Skills	1	2~16	General Degree Course	2 / 36	Every Monday 1-2 class	Jimei 1 Building 103	0/8/35	[detail]	
Effective Presentation Skills	2	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Jimei 1 Building 103	0/10/35	[detail]	
Effective Presentation Skills	3	2~16	General Degree Course	2 / 36	Every Tuesday 1-2 class	Jimei 1 Building 103	0/7/35	[detail]	
Effective Writing Skills	1	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Jimei 1 Building 101	0/9/35	[detail]	
Effective Writing Skills	2	2~16	General Degree Course	2 / 36	Every Wednesday 7-8 class	Jimei 1 Building 101	0/14/35	[detail]	
English Language and Culture Study	1	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Building 1 of Xiang'an Campus B207	0/20/35	[detail]	
English Language and Culture Study	2	2~16	General Degree Course	2 / 36	Every Monday 5-6 class	Building 1 of Xiang'an Campus B207	0/2/35	[detail]	
English Language and Culture Study	3	2~16	General Degree Course	2 / 36	Every Monday 7-8 class	Building 1 of Xiang'an Campus B206	0/7/35	[detail]	
English Language and Culture Study	4	2~16	General Degree Course	2 / 36	Every Wednesday 3-4 class	Building 1 of Xiang'an Campus B207	0/3/35	[detail]	
English Language and Culture Study	5	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Building 1 of Xiang'an Campus B207	0/5/35	[detail]	



Go back to the “sign up for a course” page to check if the chosen course is on your course list.

Information Service
Sign up for Courses
Return

Student Information
General Course
All
Doctoral Courses
Master Courses
Search

Curriculum
Sign up for Courses

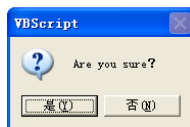
User Setting

Course	Class No.	Weeks	Course Type	Credit/Hours	Time	Place			
Effective Presentation Skills	1	2~16	General Degree Course	2 / 36	Every Monday 1-2 class	Jimei 1 Building 103	0/8/35	[detail]	
Effective Presentation Skills	2	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Jimei 1 Building 103	0/10/35	[detail]	
Effective Presentation Skills	3	2~16	General Degree Course	2 / 36	Every Tuesday 1-2 class	Jimei 1 Building 103	0/7/35	[detail]	
Effective Writing Skills	1	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Jimei 1 Building 101	0/9/35	[detail]	
Effective Writing Skills	2	2~16	General Degree Course	2 / 36	Every Wednesday 7-8 class	Jimei 1 Building 101	0/14/35	[detail]	
English Language and Culture Study	1	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Building 1 of Xiang'an Campus B207	0/20/35	[detail]	
English Language and Culture Study	2	2~16	General Degree Course	2 / 36	Every Monday 5-6 class	Building 1 of Xiang'an Campus B207	0/2/35	[detail]	

To drop courses just click the “” button.

Sign up for Courses
Sign up for Courses

Current Semester									
Course	Class No.	Course Type	Credit/Hours	School Department	Weeks	Time	Place		
Selected Issues on China	1 (unsettled)	General Degree Course Master Course	2/36	英文项目外籍生公共学位课	2-16	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	[detail]	



The red word “unsettled” means that the selected course has not been successfully confirmed. If your course selection has been secured,

the “unsettled” in color red will change to “settled” in color green. The course status will be changed after the deadline of each course selection period. Students who do not successfully register in their desired course(s) in the first or second period can choose to sign up for other available course(s) in a subsequent period. Students will not be able to register for courses after the course selection period ends.

Sign up for Courses Sign up for Courses

Current Semester									
Course	Class No.	Course Type	Credit/Hours	School Department	Weeks	Time	Place		
Selected Issues on China	1 <span style="border: 1px solid red; padding: 2px;">(unsettled)</span>	General Degree Course Master Course	2/36	英文项目外籍生公共学位课	2-16	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	[detail]	✘

Sign up for Courses Sign up for Courses

Current Semester									
Course	Class No.	Course Type	Credit/Hours	School Department	Weeks	Time	Place		
Selected Issues on China	1 <span style="border: 1px solid red; padding: 2px;">(registered)</span>	General Degree Course Master Course	2/36	英文项目外籍生公共学位课	2-16	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	[detail]	✘

Note: The system does not follow a first come first serve rule. The selection outcomes are decided by the system randomly.



### Graduate School General Courses Timetable

Courses	Class	Instructors	Time	Campus	Lecture room	Remark
The Spirit of Tan Kah Kee and History of Overseas Chinese	1	Wang Fubing	Every Monday 14:30-16:10	Siming Campus	Room 305, Nanqiang 2 Bldg.	the Compulsory Courses of Tan Tah Kee Scholarship Recipient
The Spirit of Tan Kah Kee and History of Overseas Chinese	2	Wang Fubing	Every Tuesday 14:30-16:10	Xiang'an campus	Room A204, NO.1 Bldg.	
Chinese II	2 the Beginner class	Han Zhen	Every Tuesday 10:10-11:50	Siming Campus	Room 506, Nanqiang 2 Bldg.	
Chinese II			Every Thursday 8:00-9:40	Siming Campus	Room 506, Nanqiang 2 Bldg.	
Chinese II	3 the Beginner class	Xiao Ningyao	Every Monday 10:10-11:50	Xiang'an campus	Room B209, NO.1 Bldg.	
Chinese II			Every Wednesday 10:10-11:50	Xiang'an campus	Room B209, NO.1 Bldg.	
Chinese II	4 the Intermediate class	Liu Qiang	Every Tuesday 10:10-11:50	Siming Campus	Room 505, Nanqiang 2 Bldg.	
Chinese II			Every Thursday 10:10-11:50	Siming Campus	Room 505, Nanqiang 2 Bldg.	



Courses	Class	Instructors	Time	Campus	Lecture room	Remark
Chinese II	5 the Intermediate class	Liu Qiang	Every Monday 10:10-11:50	Xiang'an campus	Room B208, NO.1 Bldg.	
Chinese II			Every Wednesday 10:10-11:50	Xiang'an campus	Room B208, NO.1 Bldg.	
Chinese II	6 the Advanced classs	Yang Zijing	Every Tuesday 10:10-11:50	Siming Campus	Room 407, Nanqiang 2 Bldg.	
			Every Thursday 10:10-11:50	Siming Campus	Room 407, Nanqiang 2 Bldg	
Chinese II	7 the Advanced class	Yang Zijing	Every Monday 10:10-11:50	Xiang'an campus	Room B207, NO.1 Bldg.	
			Every Wednesday 10:10-11:50	Xiang'an campus	Room B207, NO.1 Bldg.	

\* Please select courses in accordance with the campus that you are on.