



廈門大學

# Guideline on Course Selection (For Foreign Postgraduates)



Graduate School

Autumn Semester of 2017-2018

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## Schedule:

Schedule	Time	For students	principle for course selection:
Period 1	23 <sup>rd</sup> July to 8 <sup>th</sup> September	Graduate students before Grade 2017	Random selection to the course choosing results by the algorithms of the selection system
Period 2	9 <sup>th</sup> September to 13 <sup>rd</sup> September	Graduate students at school	
Period 3	14 <sup>th</sup> September to 17 <sup>th</sup> September	Graduate students at school	
Courses withdrawal deadline	24 <sup>th</sup> September	Graduate students at school	

## Important notes

1. Postgraduate students (including exchange students and scholars) can register for their desired courses via the on-line course registration system during the course registration periods.
2. There are two times for course selection in each academic year, one in late August/early September (Autumn Semester) and the other in January/February (Spring Semester). The actual dates vary from year to year depending on the academic calendar.
3. Curriculum schedule of the English taught programs can be downloaded from the Graduate School homepage

<http://gs.xmu.edu.cn/en/>.

4. Students are strongly encouraged to consult their supervisors or program secretary/coordinator the courses they should be required to take before starting to register for courses.
5. Preparation for Course Selection
  - a) Read the regulations.
  - b) Check the study schedule of your program.
  - c) Check the teaching timetable.
  - d) Check the course selection schedule and confirm whether selection of courses is required by your program.
6. Students can sign up for courses during the course registration periods or withdraw the selected courses before the course withdrawal deadline. The course withdrawal deadline is normally one week after the course selection period (please refer to the schedule of the relevant semester). After the course withdrawal period, students will not be allowed to drop any courses.
7. Students who fail to complete the entire lessons or to participate in course work and examinations will receive zero score for that course.
8. Please be reminded that the course selection system may get “crowded” when the deadline is near. Therefore, students are suggested to sign up for or withdraw from any course as early as possible.

# Course Introduction

Postgraduate courses are generally divided into three categories: general courses, required courses and optional courses. General courses are offered by the graduate school.

Below is the introduction of general courses and English-taught courses:

## General compulsory Courses

There are two required General Course modules:

### 1. Chinese Language

- 高级汉语 (Taught in Chinese) or
- Rudiments of Chinese Language (Taught in English)
- Elementary Chinese Reading and Writing (Taught in English)

### 2. Introduction to China

- 中国概况 (Taught in Chinese) or
- Selected Issues on China (Taught in English)

Teaching Language	Targeted students	Course 1	Course 2
English-taught Program	PhD candidate	Rudiments of Chinese Language ( Siming Campus )	Selected Issues on China
	Postgraduate	Elementary Chinese Reading and Writing ( Xiang'an Campus )	
Chinese-taught Program	PhD candidate	高级汉语	中国概况
	postgraduate		

The specific time/place/classroom/teachers and other information of these courses are available in the on-line course registration system.

### Exemption from the General Courses

Course Title	Eligibility (You are allowed to apply for courses exemption if you meet one of the following requirements)
Rudiments of Chinese Language	<ol style="list-style-type: none"> <li>1. Obtained at least 240 points in new HSK 3 or above</li> <li>2. Studied Chinese language courses in any Chinese university for at least 70 class hours, and scored 70 points or above</li> <li>3. Studied Chinese language courses in any overseas university for at least 130 class hours and scored 70 points or above</li> <li>4. Majored in Chinese or relevant programs</li> <li>5. Graduated and obtained a bachelor's degree or master's degree in China</li> </ol>
高级汉语	<ol style="list-style-type: none"> <li>1. Obtained at least 210 in new HSK5 or above</li> <li>2. Majored in Chinese or relevant courses in any Chinese or overseas university during undergraduate or postgraduate study</li> <li>3. Graduated and obtained a bachelor's degree or master's degree in China</li> </ol>
Selected Issues on China	<ol style="list-style-type: none"> <li>1. Majored in Chinese or relevant programs</li> <li>2. Obtained a bachelor's degree or master's degree in China</li> </ol>
中国概况	<ol style="list-style-type: none"> <li>1. Majored in Chinese or relevant programs</li> <li>2. Graduated and obtained a bachelor's degree or master's degree in China</li> </ol>

Students who would like to apply for course exemption should submit their applications within the first three weeks from the beginning

of every semester. Any application received after the due date will not be processed. The application documents include an “Application for Courses Exemption” (Download: <http://gs.xmu.edu.cn/ch/index/show/id/4483.html>) form completed by the applicant and any supporting documents. Being approved by the applicant’s enrolled school/institute , which means getting the administrative director’s signature on the application form, the applicant should then submit the application form and supporting documents (original and duplicated copies), e.g., transcripts and certificates to Graduate School for a final review.

### **English-taught courses**

The English-taught courses cover a number of professional fields, mainly offered by international graduate programs. In this semester, it includes a total of 16 professional international projects as follows:

<b>No.</b>	<b>Programmes</b>	<b>Colleges/Schools</b>
<b>1</b>	Chinese Philosophy	School of Humanities
<b>2</b>	Civil and Commercial Law	School of Law
<b>3</b>	International Law	School of Law
<b>4</b>	Fiscal and Tax Law	School of Law
<b>5</b>	International Relations	School of International Relations
<b>6</b>	International Business	School of Economics
<b>7</b>	Marine Affairs	Coastal and Ocean Management Institute
<b>8</b>	Chemical Engineering	College of Chemistry and Chemical Engineering
<b>9</b>	Physical Chemistry	
<b>10</b>	Computer Technology	School of Information Science and Technology

<b>11</b>	Finance	Wang Yanan Institute for Studies in Economics
<b>12</b>	Financial Engineering	
<b>13</b>	Western Economics	
<b>14</b>	Quantitative Economics	
<b>15</b>	Management Economics	
<b>16</b>	Finance	Institute for Financial & Accounting Studies
<b>17</b>	Accounting	

Most of the courses are open for all postgraduates and PhD candidates. Students could select cross-faculty electives according to their own academic needs. The specific time/place/classroom/teachers and other information of each course are available in the online course registration system.



# How to use the online course selection system?

The following is a step-by-step guide for selecting the courses on-line:

## Step 1 – Log-in:

Students should access the system via System Portal. Please visit <http://gs.xmu.edu.cn/EN/> to enter the course selection portal.

The screenshot shows the homepage of the Xiamen University Graduate School. At the top left is the university's logo and the text "XIAMEN UNIVERSITY GRADUATE SCHOOL". On the top right, there is a search bar with a magnifying glass icon and a "GO" button, along with the text "Home / Chinese".

The main banner features a large image of a traditional Chinese painting. To the right of the image, the text reads: "《织情叙意》", "作者: 张玉惠", "厦门大学艺术学院美术系", "艺术硕士专业学位研究生", "获第十二届全国美术作品展览", "漆画类作品唯一金奖".

Below the banner is a navigation menu with several categories:

- About Us**: Includes a sub-image of a building.
- Instructions**: Includes a sub-image of a traditional building.
- Admissions**: Includes a sub-image of a statue.
- News**: Includes a sub-image of glasses.
- Quick Links**: Includes a sub-image of a pencil.
- News and Announcement**: A central section with a "More" link. It contains several news items:
  - Conference and Farewell Meeting on CSC Graduate Program 2017 Held in**: Includes a sub-image of a group of people. Text: "On the afternoon of Jun 2nd, the Graduate School held the 2017 XMU Conference and Farewell Meeting on Graduate Program of China Scholarship Council (CSC) in the".
  - The Graduate School Organized a Mobilization Meeting and Training**: Includes a sub-image of a group of people. Text: "On the morning of 28th June, the Graduate School held a mobilization meeting and training session for the social practice of 2017's short semester in the Lecture Hall of".
  - Notice of system update**
  - The 2017 Commencement Ceremonies Held in XMU for 7651 Graduates**
  - The Thirteenth Session of the Ninth Committee Meeting for the Conferment**
- International Partners**: Includes a sub-image of people in a meeting.
- Brochures**: Includes a sub-image of a stack of books.
- Login**: A button with a red border and a sub-image of hands typing on a keyboard.
- Dean's Email**: Includes a sub-image of a red mailbox.
- Xiang'an Campus**: Includes a sub-image of a modern building.



**厦门大学身份认证管理平台**  
XIAMEN UNIVERSITY AUTHENTICATION SYSTEM

帐号登录

用户名/username

密码/password

一周内免登录

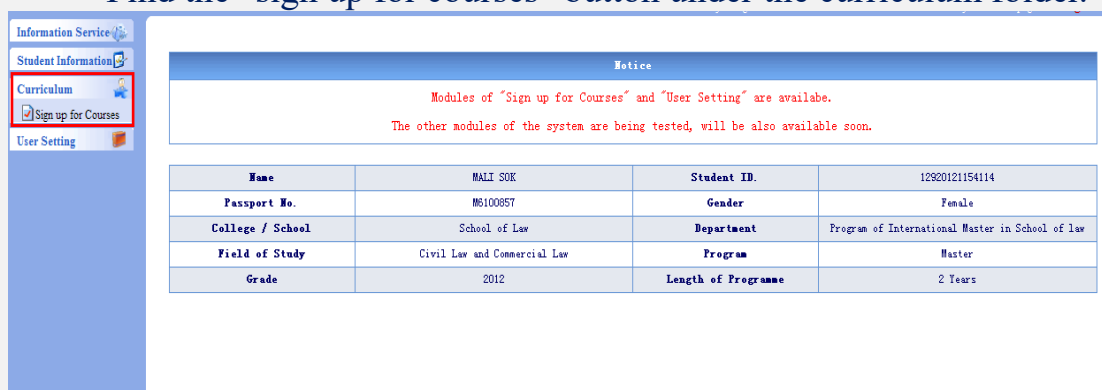
登录/Login

忘记密码? 忘记密码?

- 2016级新生初始密码为身份证后6位,或在迎新系统修改的密码,你可以2个密码都尝试,密码不能尝试过多,以免被锁。如果还是无法登录,请到各校区一卡通服务网点(思明校区嘉庚主楼一楼学生事务大厅>、总馆二楼服务总台;海韵宿舍区信息工程分馆;翔安校区图书馆二楼总台;漳州校区一卡通中心)进行修改。
- 目前统一身份认证系统正在升级,如果你在本页面可以登录而其他的无法登录,可重新修改密码即可(修改密码请登录 ixmu.edu.cn,右上角“控制面板”的“个人设置”内)。同时绑定自己的安全邮箱使得密码忘记后可通过邮箱取回(绑定邮箱也在“个人设置”内)。安全邮箱应当为不常用的邮箱。

The account name is your student ID, and the initial password is the last six letters or numbers of your passport number. If you can't log in, please go to Student e-Card Service Centers to modify your password.

Find the “sign up for courses” button under the curriculum folder.



Information Service

Student Information

Curriculum

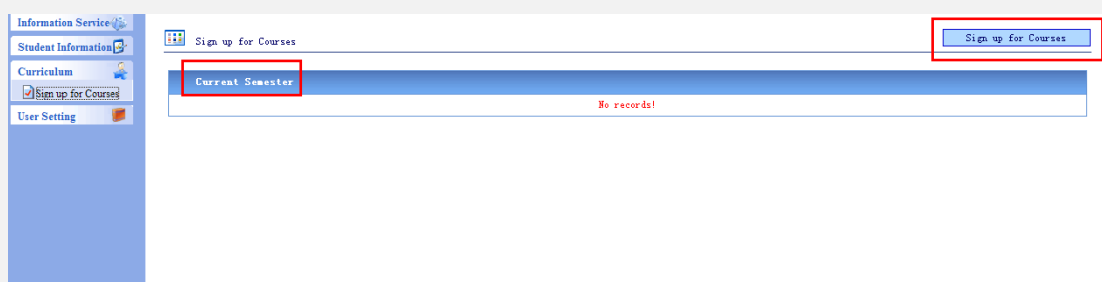
**Sign up for Courses**

User Setting

Notice

Modules of “Sign up for Courses” and “User Setting” are available.  
The other modules of the system are being tested, will be also available soon.

Name	MAI SOK	Student ID.	12920121154114
Passport No.	M6100857	Gender	Female
College / School	School of Law	Department	Program of International Master in School of law
Field of Study	Civil Law and Commercial Law	Program	Master
Grade	2012	Length of Programme	2 Years



Information Service

Student Information

Curriculum

**Sign up for Courses**

User Setting

Sign up for Courses

Current Semester

No records!

On this page, you can see the courses that you have selected and find the courses that are available for selection Click “details” to get more information about the individual course.

Sign up for Courses

General Course | All | Doctoral Courses | Graduate Course | Search

Course	Class No.	Weeks	Course Type	Credits/Hours	Time	Place			
China's Marxism and Contemporary era 新中国建设(1)文科类(人文学院-教育研究院) (6学分/30学时)	1	2~17	Basic Required Course	2 / 36	Every Thursday 2-4 class session	Nanqiang 2 Building 401	0/0/100	[detail]	
China's Marxism and Contemporary era 公共事务管理(公共管理学院-公共管理学院) 公共事务管理(公共管理学院-公共管理学院) 公共事务管理(公共管理学院-公共管理学院)	2	2~17	Basic Required Course	2 / 36	Every Thursday 7-8 class session	Qianxian 2 Building 105	0/1/110	[detail]	
China's Marxism and Contemporary era 经济学院-应用研究所-中国发展研究中心 应用研究所-中国发展研究中心	3	2~17	Basic Required Course	2 / 36	Every Thursday 9-10 class session	Nanqiang 2 Building 401	0/2/110	[detail]	
China's Marxism and Contemporary era 材料学院-材料科学与工程学院-材料科学与工程学院 材料科学与工程学院-材料科学与工程学院 材料科学与工程学院-材料科学与工程学院	4	2~17	Basic Required Course	2 / 36	Every Thursday 3-4 class session	Jimei 2 Building 104	0/7/120	[detail]	
China's Marxism and Contemporary era 生命科学学院-应用研究所-应用研究所 应用研究所-应用研究所 应用研究所-应用研究所	5	2~17	Basic Required Course	2 / 36	Every Thursday 7-8 class session	Building 1 of Xiang'an Campus C205	0/20/120	[detail]	

Use the drop-down list to view courses offered by different schools as illustrated below.

Sign up for Courses

General Course | All | Doctoral Courses | Graduate Course | Search

Course	Class No.	Weeks	Course Type	Credits/Hours	Time	Place			
China's Marxism and Contemporary era 新中国建设(1)文科类(人文学院-教育研究院) (6学分/30学时)	1	2~17	Basic Required Course	2 / 36	Every Thursday 2-4 class session	Nanqiang 2 Building 401	0/0/100	[detail]	
China's Marxism and Contemporary era 公共事务管理(公共管理学院-公共管理学院) 公共事务管理(公共管理学院-公共管理学院) 公共事务管理(公共管理学院-公共管理学院)	2	2~17	Basic Required Course	2 / 36	Every Thursday 7-8 class session	Qianxian 2 Building 105	0/1/110	[detail]	
China's Marxism and Contemporary era 经济学院-应用研究所-中国发展研究中心 应用研究所-中国发展研究中心	3	2~17	Basic Required Course	2 / 36	Every Thursday 9-10 class session	Nanqiang 2 Building 401	0/2/110	[detail]	
China's Marxism and Contemporary era 材料学院-材料科学与工程学院-材料科学与工程学院 材料科学与工程学院-材料科学与工程学院 材料科学与工程学院-材料科学与工程学院	4	2~17	Basic Required Course	2 / 36	Every Thursday 3-4 class session	Jimei 2 Building 104	0/7/120	[detail]	
China's Marxism and Contemporary era 生命科学学院-应用研究所-应用研究所 应用研究所-应用研究所 应用研究所-应用研究所	5	2~17	Basic Required Course	2 / 36	Every Thursday 7-8 class session	Building 1 of Xiang'an Campus C205	0/20/120	[detail]	

Choose "ALL" to search for courses of different type as below.

Sign up for Courses

General Course | All | Doctoral Courses | Graduate Course | Search

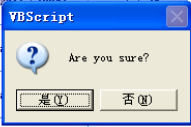
Course	Class No.	Weeks	Course Type	Credits/Hours	Time	Place			
China's Marxism and Contemporary era 新中国建设(1)文科类(人文学院-教育研究院) (6学分/30学时)	1	2~17	Basic Required Course	2 / 36	Every Thursday 2-4 class session	Nanqiang 2 Building 401	0/0/100	[detail]	
China's Marxism and Contemporary era 公共事务管理(公共管理学院-公共管理学院) 公共事务管理(公共管理学院-公共管理学院) 公共事务管理(公共管理学院-公共管理学院)	2	2~17	Basic Required Course	2 / 36	Every Thursday 7-8 class session	Qianxian 2 Building 105	0/1/110	[detail]	
China's Marxism and Contemporary era 经济学院-应用研究所-中国发展研究中心 应用研究所-中国发展研究中心	3	2~17	Basic Required Course	2 / 36	Every Thursday 9-10 class session	Nanqiang 2 Building 401	0/2/110	[detail]	
China's Marxism and Contemporary era 材料学院-材料科学与工程学院-材料科学与工程学院 材料科学与工程学院-材料科学与工程学院 材料科学与工程学院-材料科学与工程学院	4	2~17	Basic Required Course	2 / 36	Every Thursday 3-4 class session	Jimei 2 Building 104	0/7/120	[detail]	
China's Marxism and Contemporary era 生命科学学院-应用研究所-应用研究所 应用研究所-应用研究所 应用研究所-应用研究所	5	2~17	Basic Required Course	2 / 36	Every Thursday 7-8 class session	Building 1 of Xiang'an Campus C205	0/20/120	[detail]	

Click button to sign up for a course.

Course	Class No.	Weeks	Course Type	Credit/Hours	Time	Place		
Selected Issues on China 英文项目外籍生公共学位课	1	2~16	General Degree Course	2 / 36	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	0/1/120	[detail]
Effective Presentation Skills	1	2~16	General Degree Course	2 / 36	Every Monday 1-2 class	Jimei 1 Building 103	0/8/35	[detail]
Effective Presentation Skills	2	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Jimei 1 Building 103	0/10/35	[detail]
Effective Presentation Skills	3	2~16	General Degree Course	2 / 36	Every Tuesday 1-2 class	Jimei 1 Building 103	0/7/35	[detail]
Effective Writing Skills	1	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Jimei 1 Building 101	0/9/35	[detail]

Click "YES" to confirm your course selection

Course	Class No.	Weeks	Course Type	Credit/Hours	Time	Place			
Selected Issues on China 英文项目外籍生公共学位课	1	2~16	General Degree Course	2 / 36	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	0/1/120	[detail]	
Effective Presentation Skills	1	2~16	General Degree Course	2 / 36	Every Monday 1-2 class	Jimei 1 Building 103	0/8/35	[detail]	
Effective Presentation Skills	2	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Jimei 1 Building 103	0/10/35	[detail]	
Effective Presentation Skills	3	2~16	General Degree Course	2 / 36	Every Tuesday 1-2 class	Jimei 1 Building 103	0/7/35	[detail]	
Effective Writing Skills	1	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Jimei 1 Building 101	0/9/35	[detail]	
Effective Writing Skills	2	2~16	General Degree Course	2 / 36	Every Wednesday 7-8 class	Jimei 1 Building 101	0/14/35	[detail]	
English Language and Culture Study	1	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Building 1 of Xiang'an Campus B207	0/20/35	[detail]	
English Language and Culture Study	2	2~16	General Degree Course	2 / 36	Every Monday 5-6 class	Building 1 of Xiang'an Campus B207	0/2/35	[detail]	
English Language and Culture Study	3	2~16	General Degree Course	2 / 36	Every Monday 7-8 class	Building 1 of Xiang'an Campus B206	0/7/35	[detail]	
English Language and Culture Study	4	2~16	General Degree Course	2 / 36	Every Wednesday 3-4 class	Building 1 of Xiang'an Campus B207	0/3/35	[detail]	
English Language and Culture Study	5	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Building 1 of Xiang'an Campus B207	0/5/35	[detail]	



Go back to the “sign up for a course” page to check if the chosen course is on your course list.

Information Service
Sign up for Courses Return

Student Information
General Course All Doctoral Courses Master Courses Search

Curriculum
Sign up for Courses Sign up for Courses

User Setting

Course	Class No.	Weeks	Course Type	Credit/Hours	Time	Place			
Effective Presentation Skills	1	2~16	General Degree Course	2 / 36	Every Monday 1-2 class	Jimei 1 Building 103	0/8/35	[detail]	
Effective Presentation Skills	2	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Jimei 1 Building 103	0/10/35	[detail]	
Effective Presentation Skills	3	2~16	General Degree Course	2 / 36	Every Tuesday 1-2 class	Jimei 1 Building 103	0/7/35	[detail]	
Effective Writing Skills	1	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Jimei 1 Building 101	0/9/35	[detail]	
Effective Writing Skills	2	2~16	General Degree Course	2 / 36	Every Wednesday 7-8 class	Jimei 1 Building 101	0/14/35	[detail]	
English Language and Culture Study	1	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Building 1 of Xiang'an Campus B207	0/20/35	[detail]	
English Language and Culture Study	2	2~16	General Degree Course	2 / 36	Every Monday 5-6 class	Building 1 of Xiang'an Campus B207	0/2/35	[detail]	

To drop courses just click the “” button.

Sign up for Courses
Sign up for Courses

Current Semester									
Course	Class No.	Course Type	Credit/Hours	School Department	Weeks	Time	Place		
Selected Issues on China	1 <span style="color: red;">(unsettled)</span>	General Degree Course Master Course	2/36	英文项目外籍生公共学位课	2-16	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	[detail]	

The red word “unsettled” means that the selected course has not been successfully confirmed. If your course selection has been secured,

the “unsettled” in color red will change to “settled” in color green. The course status will be changed after the deadline of each course selection period. Students who do not successfully register in their desired course(s) in the first or second period can choose to sign up for other available course(s) in a subsequent period. Students will not be able to register for courses after the course selection period ends.

Sign up for Courses Sign up for Courses

Current Semester									
Course	Class No.	Course Type	Credit/Hours	School Department	Weeks	Time	Place		
Selected Issues on China	1 <span style="border: 1px solid red; padding: 2px;">(unsettled)</span>	General Degree Course Master Course	2/36	英文项目外籍生公共学位课	2-16	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	[detail]	✘

Sign up for Courses Sign up for Courses

Current Semester									
Course	Class No.	Course Type	Credit/Hours	School Department	Weeks	Time	Place		
Selected Issues on China	1 <span style="border: 1px solid red; padding: 2px;">(registered)</span>	General Degree Course Master Course	2/36	英文项目外籍生公共学位课	2-16	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	[detail]	✘

Note: The system does not follow a first come first serve rule. The selection outcomes are decided by the system randomly.

## Graduate School General Courses Timetable

Courses	Instructors	Time	Campus	Lecture room
中国概况 1 (Taught in Chinese)	Chang Daqun	Every Tuesday 14:30-16:10	Siming Campus	Room 205, Nanqiang 2 Bldg.
中国概况 2 (Taught in Chinese)	Chang Daqun	Every Monday 14:30-16:10	Xiang'an campus	Room A405, NO.1 Bldg.
高级汉语 1 (Taught in Chinese)	Zeng Xiaohong	Tuesday of odd weeks 8:00-11:50	Siming Campus	Room 307, Nanqiang 2 Bldg.
高级汉语 2 (Taught in Chinese)	Zeng Xiaohong	Tuesday of even weeks 8:00-11:50	Xiang'an campus	Room B406, NO.1 Bldg.
Selected Issues on China1 (Taught in English)	Liao Shaolian etc.	Every Wednesday 14:30-16:10	Siming Campus	Room 201, Haiyun Bldg.
Selected Issues on China2 (Taught in English)	Liao Shaolian etc.	Tuesday of even weeks 14:30-18:20	Xiang'an campus	Room B408, NO.1 Bldg.
Rudiments of Chinese Language1 (Taught in English)	Han Zhen	Every Tuesday 10:10-11:50	Siming Campus	Room 302, Haiyun Bldg.
Rudiments of Chinese Language2 (Taught in English)	Han Zhen	Every Tuesday 14:30-16:10	Siming Campus	Room 302, Haiyun 2 Bldg.
Elementary Chinese Reading and Writing (1st) (Taught in English)	Zhou Yi	Every Wednesday 16:15-17:45 (from the 2nd week to the 16th week)	Xiang'an campus	Room B201, NO.2 Bldg.

\* Please select courses in accordance with the campus that you are on.